



ProTracker Advantage – How to import account positions

ProTracker doesn't easily import positions. The best workaround is to use the Buckingham Asset Management (BAM) import position option. You will need to massage your positions exported file to match the column headings.

Prepare import file (must be in csv format)

Modify the export file to match the following fields in this order. Each column must exist, even if left blank.

Column	Header
A	PositionID
B	Account Description
C	Account First Name
D	Account Last Name
E	Blank
F	Security Description
G	Major Asset Class
H	Security Type
I	Account Discretion
J	Account Number
K	Account Taxability
L	Account Type
M	Account Description
N	Position Quantity
O	Position Value
P	Security Symbol
Q	Position Cost Basis
R	Run Date/Time
S	Tax ID # (optional)

Sample data:

	A	B	C	D	E	F	G	H	I	J	K
1	PositionID	Account Description	Account First Name	Account Last Name	Blank	Security Description	Major Asset Class	Security Type	Account Discretion	Account Number	Account Taxability
2	29849060	ADVISOR, JOSEPH	ADVISOR	JOSEPH		American Express Ce	FIXED INCOME	CD	Y	555-555555	Y
3	29849067	ADVISOR, JOSEPH	ADVISOR	JOSEPH		Bank of America Corp	EQUITIES	Equity	Y	555-555555	Y
4	29849059	ADVISOR, JOSEPH	ADVISOR	JOSEPH		Barclays Bank Delawa	FIXED INCOME	CD	Y	555-555555	Y
5	29849076	ADVISOR, JOSEPH	ADVISOR	JOSEPH		Cascade Water Allian	FIXED INCOME	Fixed Income	Y	555-555555	Y
6	29705173	ADVISOR, JOSEPH	ADVISOR	JOSEPH		Cash	CASH (SWEEP)	Cash	Y	555-555555	Y

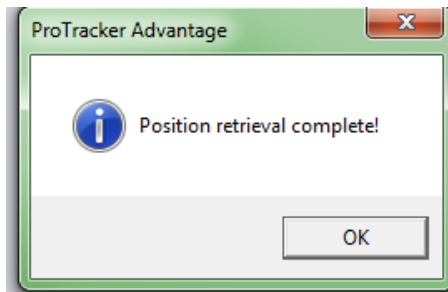
L	M	N	O	P	Q	R	S	T
Account Type	Account Description	Position Quantity	Position Value	Security Symbol	Position Cost Basis	Run Date/Time	Tax ID # (if entered into PC)	
IRA	ADVISOR, JOSEPH	65000	167231.34	02586TVZ4	65020	8/21/13 16:03		
IRA	ADVISOR, JOSEPH	1145	13453.75	BAC	8595.84	8/21/13 16:03		
IRA	ADVISOR, JOSEPH	60000	64873.35	06740KAF4	60020	8/21/13 16:03		
IRA	ADVISOR, JOSEPH	480000	502355.73	14739HAG6	517652.2	8/21/13 16:03		
SAMPLE IRA TR	ADVISOR, JOSEPH	5000	5000	CASH-USD	5000	8/21/13 16:03		



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Import into ProTracker.

1. Go to Operations> Database administration >Interfaces. Change to Buckingham Asset Management.
2. Go to File > import > Buckingham Asset Management >positions.
3. Select the BAM_positions.csv file (modified to your account data).
4. Import. You should receive a successful import message.



Account#	Account Type	Owner	Symbol	Security Type	Description	Quantity	Price	Value
555-555555		Joseph	02586TVZ4	CD	American Express Centurion Ba...	65,000.000	\$2.57	\$167,231
555-555555		Joseph	06740KAF4	CD	Barclays Bank Delaware (Wilmin...	60,000.000	\$1.08	\$64,873
555-555555		Joseph	107115GG6	Fixed Income	City of Brenham (TX)	90,000.000	\$0.01	\$887
555-555555		Joseph	14739HAG6	Fixed Income	Cascade Water Alliance (WA)	480,000.000	\$1.05	\$502,356
555-555555		Joseph	31416BMS4	Mortgage	Fannie Mae 995069	28,000.000	\$0.63	\$17,509
555-555555		Joseph	378352KY3	Fixed Income	City of Glendale (AZ)	250,000.000	\$1.07	\$267,518
555-555555		Joseph	55266CHL3	CD	MB Financial Bank, N.A. (Chica...	65,000.000	\$1.04	\$67,312
555-555555		Joseph	6461352X0	Fixed Income	New Jersey St Tr	225,000.000	\$1.07	\$241,388
555-555555		Joseph	912828AF7	Fixed Income	U.S. Treasury Inflation-Protect...	15,000.000	\$1.30	\$19,533
555-555555		Joseph	912828ET3	Fixed Income	U.S. Treasury Inflation-Protect...	67,000.000	\$1.23	\$82,633
555-555555		Joseph	912828JX9	Fixed Income	U.S. Treasury Inflation-Protect...	486,000.000	\$1.18	\$571,444
555-555555		Joseph	ACGVX	Mutual Fund	Van Kampen Government Secur...	3.170	\$9.85	\$31
555-555555		Joseph	BAC	Equity	Bank of America Corp.	1,145.000	\$11.75	\$13,454
555-555555		Joseph	CASH-USD	Cash	Cash	5,000.000	\$1.00	\$5,000
555-555555		Joseph	DFELX	Mutual Fund	DFA Enhanced US Large Co.	9,564.706	\$7.50	\$71,735
555-555555		Joseph	DFGFX	Mutual Fund	DFA Two-Year Global Fixed Inc	1,820.441	\$10.24	\$18,641
555-555555		Joseph	DFIVX	Mutual Fund	DFA Intl Value	5,775.565	\$17.94	\$103,614
555-555555		Joseph	DFLVX	Mutual Fund	DFA US Large-Cap Value	4,981.390	\$18.50	\$92,156
555-555555		Joseph	DFSCX	Mutual Fund	DFA US Micro-Cap	7,224.007	\$12.24	\$88,422
555-555555		Joseph	DFSVX	Mutual Fund	DFA US Small-Cap Value	6,693.771	\$22.64	\$151,547
555-555555		Joseph	DFUSX	Mutual Fund	DFA US Large Co. Inst. Index	4,463.600	\$9.30	\$41,511
555-555555		Joseph	DFUVX	Mutual Fund	DFA Large-Cap Value - III	1,908.738	\$14.16	\$27,028
555-555555		Joseph	DFVIX	Mutual Fund	DFA Intl Value - III	1,283.000	\$16.79	\$21,542
555-555555		Joseph	SWQXX	Cash	Schwab Advisor Cash Reserves	-1,638,097.000	\$1.00	(\$1,638,098)
								\$999,267